

JOB ANNOUNCEMENT
**ESCR-NET PROGRAM COORDINATOR:
CORPORATE ACCOUNTABILITY WORKING GROUP**

ESCR-Net - International Network for Economic, Social and Cultural Rights connects over 280 NGOs, social movements and advocates across more than 75 countries to build a global movement to make human rights and social justice a reality for all. Through ESCR-Net, members exchange information, build solidarity across regions, develop new tools and strategies, and advance collective actions to secure economic and social justice through the human rights framework, with a special focus on economic, social and cultural rights (ESCR). The member-led, collective work of ESCR-Net is guided by core principles of gender and regional balance in leadership and participation, intersectional analysis, and centrality of grassroots groups and social movements.

ESCR-Net is looking for a new member of our program team, with **primary responsibility for coordinating [ESCR-Net's Corporate Accountability Working Group](#)**. This Working Group offers a platform for members to take collective action to confront systemic human rights violations and strengthen accountability, including through projects to **strengthen binding regulation and effective remedy** and to **challenge corporate capture** of public institutions and democratic institutions.

For a complete overview of ESCR-Net's work, please visit our website at www.escr-net.org.

Specific Responsibilities:

- Coordinate and strategically develop the projects and activities of the Working Group and support Network-wide collaborations on corporate capture and accountability. Guided by members and in partnership with other secretariat team members, the Program Coordinator will have primary responsibility for:
 - Regular coordination and communication with Working Group members to advance projects and activities, and relevant communication with other members and allies; and
 - Staying informed about key developments in the field of corporate accountability and human rights, in order to support identification of and guide strategic opportunities for collective action by the Working Group.
- Facilitate a diverse and member-driven Working Group in line with ESCR-Net's core principles. Among other things, this will include outreach to ensure regional and gender balance and the centrality of social movements in membership, active engagement and governance structures.
- Facilitate the development of Working Group advocacy tools, collaborative research and other resources, maintaining the Working Group website in collaboration with the secretariat's communications team.
- Travel internationally and regularly in connection with the Working Group projects and activities, and represent ESCR-Net's work, mission and principles in a range of forums.

- Support fundraising activities, including drafting or reviewing proposals and reports and engaging with project funders, in collaboration with the secretariat's development team.
- Perform necessary budgetary, administrative and logistical tasks.
- Recruit, orient and oversee interns, consultants, and potentially junior staff as relevant.
- Engage constructively and consistently with other colleagues, based in multiple locations, and report to the Executive Director.

Qualifications

The ideal candidate is someone who has substantive knowledge of the field of human rights, including ESCR and corporate accountability. The candidate should have strong interpersonal and coordination skills; work well in collaborative processes, especially between international organizations and grassroots groups; and should be energized by and comfortable with a wide range of organizations, working styles, and issues.

Candidates should have the following qualifications (**required**):

- A relevant graduate degree, with at least 4 years of experience working in the field of human rights and corporate accountability issues, with knowledge of international human rights law and mechanisms;
- Strong facilitation skills (including good political judgment and cultural sensitivity) to engage constructively with a diverse range of actors and creatively and strategically coordinate collective action to advance human rights;
- Experience campaigning for corporate accountability and/or related issues;
- Experience applying gender and intersectional analysis;
- Ability to represent ESCR-Net and liaise with people at all levels, including effective public speaking skills and clear written communication;
- Ability to quickly grasp new issues through research and in dialogue with members;
- Strong planning and organizational skills, with experience managing competing deadlines, and planning and implementing collaborative workshops and meetings;
- Fluency in oral and written English; and
- Strong working knowledge, both oral and written, of Spanish, Arabic and/or French.

In addition to the qualifications noted above, the following skills and experiences are **highly desirable**:

- Fluency in Spanish, Arabic and/or French;
- Experience at the intersection of corporate accountability and women's rights, indigenous rights and/or environmental issues;
- Experience facilitating or building capacity for community-led monitoring and/or other forms of research related to corporate actors and investors;
- Strong network of connections in one or more regions with diverse civil society organizations;
- Experience engaging with UN and/or other intergovernmental bodies;
- Experience managing online tools for communication and collaboration;
- Experience living and working in multiple regions; and
- Experience with fundraising.

Salary and Benefits

The position is a full-time, exempt position with benefits, including medical coverage and generous vacation and paid leave. ESCR-Net can discuss salary range during first interviews. The

main office of the ESCR-Net secretariat is in New York City, where this position would ideally be located; however, in certain circumstances, we will consider a remote working arrangement. ESCR-Net will also consider assisting with necessary work authorization and relocation.

Start Date

As soon as possible.

Inclusive Hiring and Workplace

ESCR-Net is committed to inclusive hiring practices and strives for a secretariat staff that represents the diversity of its members. ESCR-Net is an equal opportunity employer. We strongly encourage and seek applications from women, persons with disabilities and people of color, including bilingual and bicultural individuals, as well as members of lesbian, gay, bisexual, transgender, queer, or intersex communities. Applicants shall not be discriminated against on the basis of actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, genetic information, arrest record, ethnicity, gender identity, medical condition (cancer-related), the conditions Acquired Immune Deficiency Syndrome (AIDS) and AIDS Related Conditions or any other characteristic protected by applicable federal, state or local laws. Reasonable accommodation will be made so that qualified persons with disabilities may participate in the application process. Please advise in writing of special needs at the time of application.

To Apply

Please send a curriculum vitae and a letter of interest to ESCR-Net by email (escr-net@escr-net.org), using "Corporate Accountability Working Group Search" and your initials, as the subject of your email. We encourage interested candidates to apply as early as possible as applications will be reviewed on a rolling basis, beginning **24 September 2018**. Only short-listed candidates will be contacted. Thank you for your understanding during this process.